Replanting and Rejuvenation Scheme 2014-15
Steps for installing the R&R Data Entry Software
1. Open the Disc -> Select setup.exe file and Double Click the file
2. Click on Next Button
3. Click on Install Button

[Image of installation wizard window]

- Support files
- Instructions for data entry
- Instructions for installation
- setup.exe
4. After Installation Click on Finish Button
5. After successful Installation an Icon will appear on your desktop - Open that file
6. Click on SRR
7. Click on New Registration
8. Select District
9. Select Federation/ Non federated CPS
10. Select your CPS
11. Check the Identification code corresponding to each CPS
12. Type the 3 digit code corresponding to each farmer
13. After filling all the details Click on Submit Button
14. For viewing the details of farmers Click on Show all Registered
15. Select the farmer and click on Edit Button to edit their details

<table>
<thead>
<tr>
<th>FarmerId</th>
<th>code</th>
<th>fno</th>
<th>IdentityCode</th>
<th>FatherName</th>
<th>Gender</th>
<th>Voter's Id</th>
<th>SC/ST</th>
</tr>
</thead>
<tbody>
<tr>
<td>79</td>
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<td>001</td>
<td>F1101001</td>
<td>ABCDEFG</td>
<td>Male</td>
<td>12345678</td>
<td>SC/ST</td>
</tr>
<tr>
<td>80</td>
<td>F101</td>
<td>002</td>
<td>F1101002</td>
<td>HIJKLMNOP</td>
<td>Female</td>
<td>123456</td>
<td>General</td>
</tr>
</tbody>
</table>
16. After editing Click on Update Button
17. To add a Bank Branch - Click on Add Branch
18. Select District

Add Bank Branch

Add Branch

District: Select
Bank Name
Branch Name
IFSC Code

Add
19. Select Bank → Type the branch name and IFS code
21. Select the farmer and click on Delete Button to delete details

<table>
<thead>
<tr>
<th>FarmerId</th>
<th>code</th>
<th>fn</th>
<th>IdentityCode</th>
<th>FName</th>
<th>Lnam</th>
<th>Gender</th>
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<td>Voter's Id</td>
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<td>SC/ST</td>
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<tr>
<td>80</td>
<td>F1101</td>
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<td>BCDEFG</td>
<td>HJKLMNOP</td>
<td>Female</td>
<td>Voter's Id</td>
<td>123456</td>
<td>General</td>
</tr>
</tbody>
</table>
22. Click on Export to Excel Button to get details in an excel file
Steps for viewing the approved cutting details
1. Open Coconut Development Board Website (Home Page)
2. Click on Scaling up of Replanting and Rejuvenation Scheme
3. Click on S-R&R Online Software

Replanting and Rejuvenation
A project for improving productivity through a programme of cutting and removing the old, senile, unproductive and disease advanced palm population, replanting with quality seedlings and rejuvenation of the existing gardens through an integrated package of practices.

- Eligibility criteria for cutting & removal
- Pest attacks & diseases, solutions (KAU)
- Pest attacks & diseases, solutions (TNAU)
- District wise contact details of CPS
- District wise charge officers
- Download Application Form
- Presentation Files
- Horticulture Assistant appointment status
- Inputs Supply Order & Receipts - Format
- S R&R Software Application User Manual
4. Click on R&R-Phase 2 (2014-15) Verification of Cutting

Rejuvenation and Replanting of Coconut Gardens

Select Districts

Trivandrum, Kollam, and Thrissur

Other Districts

RR Payment Details 2014-15

RR Input Details 2014-15

R&R - Phase 2 (2014-15) Verification of Cutting

R&R - Phase 2 (2014-15) Cutting Approval Details

S-R&R Input Order / Cutting Approval Details
5. Select District

Coconut Development Board

R & R - APPROVED LIST FOR CUTTING & REMOVAL OF PALMS 2014-15

<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>FEDERATION NAME</th>
<th>CPS NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select District</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SEARCH
6. Select Federation/ Non federated CPS

Coconut Development Board

R & R - APPROVED LIST FOR CUTTING & REMOVAL OF PALMS 2014-15

<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>Alappuzha</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEDERATION NAME</td>
<td>Select Federation</td>
</tr>
<tr>
<td>CPS NAME</td>
<td></td>
</tr>
</tbody>
</table>

Search
### 7. Select CPS

**Coconut Development Board**

<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>Alappuzha</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEDERATION NAME</td>
<td>Arattupuzha Mahathma Gand</td>
</tr>
<tr>
<td>CPS NAME</td>
<td>Select CPS</td>
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</tbody>
</table>
8. Click Search Button

Coconut Development Board

R & R - APPROVED LIST FOR CUTTING & REMOVAL OF PALMS 2014-15

<table>
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<tr>
<th>DISTRICT</th>
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<tr>
<td>FEDERATION NAME</td>
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<tr>
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<td>CPF Reg No: CPF/ALP/2014-15/019</td>
</tr>
<tr>
<td>CPS NAME</td>
<td>M.: Padu Junction Nalikera Upadaka Sangham</td>
</tr>
<tr>
<td></td>
<td>CPS Reg No: CDB/ALP/2012-13/150</td>
</tr>
</tbody>
</table>
9. Click Export button to get the cutting details in an Excel

Coconut Development Board

<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>Alappuzha</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEDERATION NAME</td>
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<td>Mallikkadu Junction Nalikera Ulpadaka Sangham</td>
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<tr>
<td>CPF Reg No</td>
<td>CPF/ALP/2014.15/019</td>
</tr>
<tr>
<td>CPS Reg No</td>
<td>CDB/ALP/2012.13/150</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Si No</th>
<th>Software Key</th>
<th>Identification Number</th>
<th>Farmer Name</th>
<th>Farmer Address</th>
<th>Area (in Ha)</th>
<th>Total Palms</th>
<th>Total Palms to Cut</th>
<th>Total Palms to Cut With Subsidy</th>
<th>Palms to Cut Without Subsidy</th>
<th>Palms actually removed with subsidy</th>
<th>Palms actually removed without subsidy</th>
<th>Signature</th>
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<tbody>
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### 10. Take a printout of this excel sheet and fill in the details after field verification

<table>
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<tr>
<th>SI No</th>
<th>Software Key</th>
<th>Identification Number</th>
<th>Farmer Name</th>
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<td>1</td>
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</tr>
</tbody>
</table>
Steps for Submitting Claims
1. Open Coconut Development Board Website (Home Page)

CDB Institute of Technology (CIT)

- Candidates shortlisted for Interview for Technical Officer on 2-3-2016
- Hon'ble Chief Minister of Kerala launched Neera Plant of Kalpavruna Producer company
- Price of copra, coconut products to remain stable
- 51st APCC Session/Ministerial Meeting concludes
- 51st APCC Ministerial Meeting Kick Starts at Kochi
- Hon'ble Chief Minister of Kerala inaugurated Neera License distribution Function
- Meeting of CPF leaders included in the list of 173 CPFs to receive Neera license held
- Kerala Govt. Order on issue of Neera Tapping License to 173 Producer Federations
- Recruitment to the Post of Field Officer
- Neera license - Status of submission of applications and marking of palms
- Machinery Manufacturers for Neera Processing
- Project proposal for setting up Integrated Unit for Neera and value added products
- Neera Model Project Proposal submitted by PCPCL for setting up Neera Plant

Candidates shortlisted for Interview for Technical Officer on 2-3-2016
Walk-in-Interview for MBA Interns at Kochi
2. Click on Scaling up of Replanting and Rejuvenation Scheme
3. Click on S-R&R Online Software

Replanting and Rejuvenation
A project for improving productivity through a programme of cutting and removing the old, senile, unproductive and disease advanced palm population, replanting with quality seedlings and rejuvenation of the existing gardens through an integrated package of practices.

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- Pest attacks & diseases, solutions (KAU)
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- District wise contact details of CPS
- District wise charge officers
- Download Application Form
- Presentation Files
- Horticulture Assistant appointment status
- Inputs Supply Order & Receipts - Format
- S R&R Software Application User Manual
4. Click on R&R-Phase 2 (2014-15) Verification of Cutting

Rejuvenation and Replanting of Coconut Gardens

Select Districts

Trivandrum Kollam and Thrissur

Other Districts

RR Payment Details 2014-15

RR Input Details 2014-15

R&R - Phase 2 (2014-15) Verification of Cutting

R&R - Phase 2 (2014-15) Cutting Approval Details

S-R&R Input Order / Cutting Approval Details
5. Select District

Coconut Development Board

R&R SCHEME 2014-15 • VERIFICATION OF CUTTING

Select District
Select Federation
Select CPS
Password

Enter above code
Login
### 6. Select Federation/ Non Federated CPS

**Coconut Development Board**

**R&R Scheme 2014-15 • Verification of Cutting**

<table>
<thead>
<tr>
<th>Select District</th>
<th>Alappuzha</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Federation</td>
<td>Select Federation</td>
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<td>Select CPS</td>
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</tr>
<tr>
<td>Password</td>
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Enter above code

Login
7. Select CPS

**Coconut Development Board**

**R&R SCHEME 2014-15** - **VERIFICATION OF CUTTING**

<table>
<thead>
<tr>
<th>Select District</th>
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<tr>
<td>Select Federation</td>
<td>Arattupuzha Mahatma Gandhi CPE</td>
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<td>Select CPS</td>
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<tr>
<td>Password</td>
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</tr>
</tbody>
</table>

CPF Reg Code: CPF/ALP/2014:15/019

Enter above code
Login
8. Type Password and Captcha

Coconut Development Board

R&R SCHEME 2014-15 • VERIFICATION OF CUTTING

<table>
<thead>
<tr>
<th>Select District</th>
<th>Alappuzha</th>
</tr>
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<tbody>
<tr>
<td>Select Federation</td>
<td>Arattupuzha Mahathma Gandhi CPF</td>
</tr>
<tr>
<td>Select CPS</td>
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<tr>
<td>Password</td>
<td>******</td>
</tr>
</tbody>
</table>

CPF Reg Code: CPF/ALP/2014-15/019
CPS Reg Code: CDB/ALP/2012-13/150

Login
9. Click Login Button

R&R SCHEME 2014-15 • VERIFICATION OF CUTTING

Select District: Alappuzha
Select Federation: Arattupuzha Mahathma Gandhi CPF
Select CPS: Mallikkadu Junction Nalikera Ulpadaka Sangham
Password: ****

Login Button

CPF Reg Code: CPF/ALP/2014-15/019
CPS Reg Code: CDB/ALP/2012-13/150
10. Click Show All Farmers to view details of all farmers in the CPS.

Welcome to Coconut Development Board

1. Click Show All Farmers to view details of all farmers in the CPS.

2. The procedure for Verification is as follows
   a. Click on Verify Farmers.
   b. Click on the Software Key corresponding to each farmer.
   c. Enter the number of palms actually cut (with subsidy and without subsidy) in their respective boxes.
   d. Click on Submit button.

3. Click on Verified Farmers to view the details of farmers after verification.

Important Points

1. No editing is possible once the verification process is completed. Take utmost care while entering the details.

2. Your District name, CPS name and CPS registration number will be displayed on top. Please check the correctness before proceeding further.
11. Click on Verify Farmers to start claim submission

![Coconut Development Board](image)

- **Home**
- **Show All Farmers**
- **Verify Farmers**
- **Verified Farmers**
- **Change Password**
- **Logout**

**District:** Alappuzha  
**CPS Reg No.:** CDB/ALP/2012-13/150  
**CPS Name:** Mallikkadu Junction Nalikera Ulpadaka Sangham

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Software Key</th>
<th>Identification Number</th>
<th>Farmer Name</th>
<th>Farmer Address</th>
<th>Area (in Ha)</th>
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<td>1</td>
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<td>DINESH BHAVANAM PUTHIYAVILA PATTOLIMARKET PO</td>
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</table>
12. Click on Software key corresponding to each farmers

Coconut Development Board

DISTRICT: Alappuzha  
CPS NAME: Mallikkadu Junction Nalikera Ulpadaka Sangham  
CPS REG NO: CDB/ALP/2012-13/150

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Software Key</th>
<th>Identification Number</th>
<th>Farmer Name</th>
<th>Farmer Address</th>
<th>Area (in Ha)</th>
<th>Total Palms</th>
<th>Total Palms to Cut</th>
<th>Palms to Cut With Subsidy</th>
<th>Palms to Cut Without Subsidy</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>699208</td>
<td>F0061068</td>
<td>ANATHAKRISHNAN K</td>
<td>CHAPRAPHUVEL MUTHUKULAM S PO</td>
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</table>
### Verify Farmer

**CPS name**: Mallikkadu Junction Nalikera Ulpadaka Sangham

**CPS registration number**: CDB/ALP/2012-13/150

**Software key**: 699208

**Identification number**: F0061066

**Farmer name**: ANATHAKRISHNAN K

**Farmer address**: CHAPRAPUTHUVEL MUTHUKULAM S PO

**Area (in Ha)**: 0.07

**Total palms**: 12

**Total palms to cut**: 3  
**Field verification**: Yes

**Palms to cut with subsidy**: 3  
**Palms actually removed (with subsidy)**: 3

**Palms to cut without subsidy**: 0  
**Palms actually removed (without subsidy)**: 0

**Submit**
14. Click Submit Button

Coconut Development Board

DISTRICT: Alappuzha
CPS NAME: Mallikkadu Junction Nalikera Ulpadaka Sangham
CPS REG NO: CDB/ALP/2012-13/150

VERIFY FARMER

CPS name: Mallikkadu Junction Nalikera Ulpadaka Sangham
CPS registration number: CDB/ALP/2012.13/150
Software key: 699208
Identification number: F0061066
Farmer name: ANATHAKRISHNAN K
Farmer address: CHAPRAPUTHUVEL MUTHUKULAM S PO
Area (in Ha): 0.07
Total palms: 12
Total palms to cut: 3
Field verification: Yes
Farmer to cut with subsidy: 3
Palms actually removed (with subsidy): 3
Farmer to cut without subsidy: 0
Palms actually removed (without subsidy): 0

Submit
After clicking the Submit Button, the farmer will be moved from “Verify Farmers” to “Verified Farmers”.

Repeat the above process for every farmer till all claims submitted.
THANK YOU