

नारियल विकास बोर्ड

(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार)

केरा भवन कोची – 682 011, भारत

COCONUT DEVELOPMENT BOARD

(Ministry of Agriculture & Farmers Welfare, Government of India)

Kera Bhavan, SRV Road, Kochi – 682 011, India

Email: cdbkochi@gmail.com, Web:www.coconutboard.gov.in

WALK-IN INTERVIEW FOR STENOGRAPHER (ON CONTRACT BASIS)

Coconut Development Board proposes to hold a walk-in-interview for engagement of Stenographer (purely on contract basis) for a period of one year at Coconut Development Board, Head Office, Kochi. The essential qualifications are:

- (a) A Bachelors Degree from a recognized university
- (b) Knowledge of computer operations
- (c) Shorthand speed of 80 w.p.m. Preference will be given to those having the speed of 120 w.p.m.
- (d) A minimum of 5 years' experience as Personal Assistant or Stenographer.

The upper age limit is 35 years. Selected candidate will be paid the monthly remuneration of Rs.25,500/- + DA applicable to the regular employees of the Board. Interested and eligible candidates may walk in for an interview along with bio-data, original certificates, a set of their photo copies and latest passport size photograph at 11.00 a.m. on 19th September, 2018 (Wednesday) at Coconut Development Board, Head Office, Kera Bhavan, Near Woodlands Junction, SRV Road, Kochi-682 011.

(R. Madhu)
Secretary